

MACON COUNTY BOARD OF COMMISSIONERS
August 13, 2019
AGENDA

1. Call to order and welcome by Chairman Tate
2. Announcements
3. Moment of Silence
4. Pledge of Allegiance
5. Public Hearing(s) – **6:00 pm. Continuation of July 9, 2019 Public Hearing regarding** the Telecommunication tower application from Verizon Wireless for a 175 foot monopole at 575 CR Cabe Road- *Macon County Department of Planning, Permitting and Development*

NOTE: Immediately following the close of the public hearing, the board may consider taking action on the application.

6. Public Comment Period
7. Additions to agenda
8. Adjustments to and approval of the agenda
9. Reports/Presentations
 - A. Recognition of Special Olympics Athlete Jason Hedrick and Coach Eric Hall- *Jim Tate, Chairman*
 - B. Presentation regarding county safety program - *Karl Smink, Senior Safety Consultant, East Coast Risk Management.*
 - C. Statement of Intent to relocate SCC Burn Building, fire training facility and other SCC programs at the National Guard Armory- *Don Tomas, Southwestern Community College, President*
 - D. Update on Convenience Center(s) Renovation Project and Recycling discussion- *Chris Stahl, Solid Waste Director*
 - E. Update on Cost Savings brought about by NC SHIIP (Senior Health Insurance Information Program)- *Jennifer Hollifield, Director of Senior Services*
 - F. 2020 Census and importance of Complete Count Committee. *Debbie Reese, U.S. Census Bureau Partnership Specialist*

- G. Information concerning “Drug Court” initiative in Clay, Cherokee and Graham Counties- *Ricky Hill, Community Engagement and Volunteer Coordinator, Hinton Rural Life Center*
- H. Update on VAYA Health and Community Crisis Plans- *Shelly Forman, Western Region Community Relations Representative.*
- I. Presentation regarding Highlands Performing Arts Center- *Cindy Trevathon*

10. Old Business

11. New Business

- A. Discussion of Changes to Involuntary Commitment Transportation proceedings- *Derek Roland, County Manager, Chester Jones, County Attorney*
- B. Detention Center Medical Services Contract- *Chester Jones, County Attorney*
- C. Scaly Mountain Recreation Agreement FY 19-20’- *Lori Hall, Finance Director*
- D. Brooke and Kevin Henze Occupancy Tax Penalty Waiver Request. *Lori Hall, Finance Director*
- E. Colin Gooder Occupancy Tax Penalty Waiver Request. *Lori Hall, Finance Director*
- F. Partnership with Macon Program for Progress to support the Smart Start Region A Partnership for Child Care Health Consultant for Macon County. *Chuck Sutton, Macon Program for Progress Director*
- G. Consideration of 2020 Census Partnership Resolution. *Derek Roland, County Manager*

12. Consent Agenda – Attachment

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

- A. Minutes of the June 11, 2019 regular meeting
- B. Budget Amendments #23-46
- C. Tax Releases for July in the amount of \$8,813.15
- D. Tax Office Monthly Report

13. Appointments

- A. Transportation Advisory Board (6 seats)
- B. Macon County Health Board (3 seats)

14. Closed session (if necessary)

15. Adjourn/Recess

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Planning Permitting & Development

SUBJECT MATTER: Public Hearing (Continuation)

COMMENTS/RECOMMENDATION:

Faulk and Foster Real Estate, on behalf of Verizon Wireless submitted an application to construct a 175' ft. steel monopole at 575 CR Cabe Road in Franklin NC. On July 9, 2019 the Board of Commissioners held a public hearing at which the application was discussed. The aforementioned public hearing was continued until August 13, 2019 as neighboring property owners and members of the commission sought additional information related to tower proposed tower location, height, appearance, etc. Questions from the public hearing were compiled and emailed to Faulk and Foster at the request of the Macon County Board of Commissioners to which a response was received. All correspondence will be presented at Public Hearing.

Attachments X Yes No

Agenda Item 5

At their regular meeting on Tuesday, July 9, 2019, the members of the Macon County Board of Commissioners commenced a public hearing to receive input on a telecommunication tower application from Faulk and Foster Real Estate on behalf of Verizon Wireless for a 175-foot monopole tower that is proposed for a site at 575 CR Cabe Road in Franklin, NC. Following the reception of comments, the board members voted unanimously to continue that hearing until Tuesday, August 13, 2019 at 6 p.m. in the commission boardroom on the third floor of the Macon County Courthouse, 5 West Main Street, Franklin, NC. The public is invited to attend the hearing and to comment on the application. For further information, please contact the Macon County Department of Planning, Permitting and Development at (828) 349-2518 or (828) 349-2170.

Mike Decker
Deputy Clerk

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: N/A

SUBJECT MATTER: Reports and Presentations

COMMENTS/RECOMMENDATION:

- **9A.** Jason Hedrick is a Macon County Special Olympics Athlete, who along with his coach and playing partner Eric Hall has qualified for the Special Olympics National Invitational Games in Nashville Tennessee. Jason and Eric will be competing September 23-25 in a 9-hole alternating shot golf tournament.
- **9B.** Karl Smink, Senior Safety Consultant with East Coast Risk Management will highlight recent efforts taken by Macon County to ensure safety in the workplace. ****Attachment****
- **9C.** Dr. Don Tomas, on behalf of Southwestern Community College, will present a statement of intent to relocate the SCC Burn Building, fire training facility and other SCC programs to the National Guard Armory property. As previously discussed, it is likely that Macon County will take possession of this facility in or around January of 2020, as the National Guard Armory continues moving forward with consolidation efforts. ****Attachment****
- **9D.** Chris Stahl will provide an update on the Solid Waste Convenience Center(s) Renovation effort in Macon County. Additionally, Mr. Stahl will provide an overview of the Recycling Program in Macon County.

- **9E.** Jennifer Hollifield will provide the board with an update on cost savings which has been brought to Macon County as a result of the Senior Health Insurance Information Program. ****Attachment****
- **9F.** Debbie Reese, U.S. Census Bureau Partnership Specialist, will provide information concerning the 2020 U.S. Census and highlight the importance of establishing a Complete Count Committee.
- **9G.** Ricky Hill with the Hinton Rural Life Center will provide the board with information concerning the “Drug Court” initiative currently taking place in Clay, Cherokee and Graham Counties.
- **9H.** Shelly Forman, Western Region Community Relations Representative for VAYA Health will update the Commission on VAYA activities including Community Crisis Plan requirements for counties as identified by SB 630.
- **9I.** Cindy Trevathon will give a presentation regarding the Highlands Performing Arts Center

Attachments X Yes No

Agenda Item 9A-9I

Macon County Safety Program

Executive Summary

Macon County Government continuously strives to provide an excellent workplace environment for its employees – and that includes making all of its jobs and job sites as safe as possible.

With that in mind, the county has embarked on a revamp of its overall safety program, in conjunction with assistance from safety professionals at East Coast Risk Management.

The General Duty Clause of the United States Occupational Safety and Health Act (federal OSHA) requires each employer to furnish to each of its employees “employment and a place of employment which are free from recognized hazards that are causing or likely to cause death or serious physical harm” to its employees. It further requires employers to comply with occupational safety and health standards.

Macon County Government has long recognized this obligation, and has in effect a Loss Control Policy that outlines responsibilities at all levels of county government, as follows:

- ✓ The county has established a safety and loss control program, with the responsibility of overall safety and loss control efforts assigned to a safety coordinator.
- ✓ A safety committee was created to perform a number of tasks, to be chaired by the safety coordinator.
- ✓ Each county department head is responsible for the safety and well-being of workers in his/her department, as well as the required maintenance of the facilities and equipment in his/her area of responsibility.
- ✓ Each county employee is responsible for his/her own personal safety and for the safe completion of assigned tasks.
- ✓ The policy states that, “The Board of Commissioners supports a countywide safety program through personnel policies and budgetary considerations.”

With this framework in place, there is no need to rewrite or replace the existing policy – but there is the need to reaffirm the county’s commitment to a safe workplace by providing its department heads and employees with a more detailed program that can provide specific direction and guidance and work toward building a better safety “culture” within our workforce.

With that in mind, significant time and energy have been spent in constructing an updated safety program for the county. What follows is a brief outline of that program.

- The document, which is described as an “Accident Prevention Program,” begins by spelling out the responsibilities as stated earlier. It establishes minimum requirements for all departments to follow, with the explicit understanding that individual departments will need to add particular procedures, requirements, etc. that are specifically tailored to its work.
- New employees will now receive a safety orientation in addition to all of the standard onboarding requirements (county policies, benefits, etc.). A checklist for this orientation will be provided to department heads and supervisors to make this additional task easier to complete and document. It will also serve as an indicator to the new employee that Macon County takes safety matters seriously, thus helping to build the needed “culture.”
- All departments will need to prepare an emergency action plan specific to their location.
- Employee safety training is a critical element in this program, and the subjects to be covered, those who need to be trained and the frequency for the training are outlined here.
- Procedures for performing departmental safety inspections are outlined, and are accompanied by a standard form that can be modified for each department’s internal use.
- There is a section that provides detailed information to employees with regard to reporting hazards, hazard control and information on situations where the employee is working alone.
- A section is also devoted to the safety committee and its functions. This committee has been dormant and will be reactivated with the following initial membership:
 - (1) HR and Safety Director – chair
 - (2) Sheriff’s Department
 - (3) Emergency Management/Services
 - (4) Solid Waste
 - (5) Health
 - (6) Transit
 - (7) Buildings & Grounds
 - (8) Fleet Services
 - (9) Parks & Recreation

The directors of these departments (or the elected official) will be asked to serve or appoint a designee with specific safety responsibilities to attend bi-monthly meetings and contribute. Once the committee is re-established, the goal is to slowly allow directors (if they so desire) to be replaced on the committee by other staff from within their department who have a specific job-related safety focus.

- The program includes a first aid policy, and addresses the need for kits and how they are to be stocked.
- The program then moves from being more general to more specific in terms of particular programs, and addresses the following topics in detail:
 - (1) Hazard Communication, which focuses on chemicals.
 - (2) Personal Protective Equipment or PPE.
 - (3) Respiratory Protection Program.
 - (4) Noise Control/Hearing Conservation Program.
 - (5) Emergency Eyewash and Shower.
 - (6) Bloodborne Pathogens Exposure Control.
 - (7) Hand and Power Tools.
 - (8) Electrical Safety-Related Work Practices.
 - (9) Lock Out/Tag Out Program.
 - (10) Permit Required Confined Space Program
 - (11) Fall Protection Program
 - (12) Traffic Control and Flagging
 - (13) Vehicle Safety, which is also addressed in the county's Vehicle Policy.
 - (14) Forklift and Equipment Operation Program.
 - (15) Trenches.
 - (16) Scaffolds.
- The program will also come with a minimum of seven forms/checklists to help department heads, supervisors and employees with items such as safety orientations, facility audits and security checks, PPE assessments, voluntary respirator use, lock out/tag out procedures and audits, and a "hot work" permit. Each document can be modified as needed by the individual department, and others can be added as needed.

Again, the goal here is to make available an overall umbrella or framework for a county-wide safety program, which can be modified to fit the needs of the wide range of county services provided. The intent is not to create more unnecessary work for departments, but to provide direction and assistance in creating safe workplaces along with the desired training and documentation that is part and parcel of an active safety program.

The re-establishment and ongoing effort involved with this program can be likened to a trip in many ways. Once we are “on the road,” we need to stay on the road, using the program guidelines as our map. We need to make sure we continue to proceed in the right direction, and (obviously) to do so in a safe manner. We should also think of this as steps in a journey, not checkpoints in reaching a destination, as this program will need to evolve and grow to meet the needs of our employees.

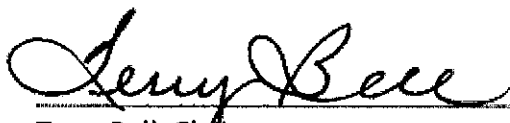
With the full support of the Macon County Board of Commissioners and the County Manager, we can build toward the creation of a culture that creates the environment where our employees continue to provide first-class services to our citizens in the safest manner possible.

Mike Decker
HR & Safety Director/Deputy Clerk to the Board

STATEMENT OF INTENT

We, the Board of Trustees of Southwestern Community College, have retained the services of Stewart-Cooper-Newell Architects, P.A., and based on their findings, and pending other pertinent information, the Board of Trustees feels the site currently identified as the location of the Army National Guard Armory at 192 Industrial Park Rd, Franklin, NC 28734 would be a suitable location for the placement of the new SCC Burn Building, fire training facility and other SCC programs. SCC is eager to get this project underway as we believe this is the next chapter of the Jerry Sutton Public Safety Training Center.

In addition, if granted the deed to the aforementioned property and buildings by Macon County, Southwestern Community College will deed back to Macon County land that was previously identified for the construction of a Fire Rescue Training Facility located at Siler Farm Road in Macon County.



Terry Bell, Chairman
Southwestern Community College
Board of Trustees

7/23/19
Date



Don Tomas, President
Southwestern Community College

7-23-19
Date

NC SHIP Cost Savings Data by County for Calendar Year 2018

County	Money Saved	Clients Served
Alamance	\$12,806	275
Alexander	\$1,162,469	1,226
Alleghany	\$0	87
Anson	\$828,931	579
Ashe	\$933,343	674
Avery	\$583	5
Beaufort	\$394,658	431
Bertie	\$327,162	180
Bladen	\$36,335	83
Brunswick	\$972,714	2,265
Buncombe	\$1,064,399	2,936
Burke	\$545,050	933
Cabarrus	\$188,592	410
Caldwell	\$1,634,806	616
Camden	\$213,244	135
Carteret	\$357,010	261
Caswell	\$378,500	351
Catawba	\$851,333	1,634
Chatham	\$163,214	233
Cherokee	\$297,507	721
Cherokee Reservation	\$0	3
Chowan	\$1,119,165	314
Clay	\$22,193	215
Cleveland	\$258,480	746
Columbus	\$1,708,915	1,013
Craven	\$135,895	125
Cumberland	\$196,470	268
Currituck	\$843,062	208
Dare	\$308,092	417
Davidson	\$528,589	840
Davie	\$69,144	146
Duplin	\$224,171	132
Durham	\$2,024,656	1,972
Edgecombe	\$113,249	141
Forsyth	\$427,931	1,262
Franklin	\$229,715	419

NC SHIP Cost Savings Data by County for Calendar Year 2018

County	Money Saved	Clients Served
Gaston	\$1,351,744	692
Gates	\$39,439	69
Graham	\$87,905	44
Granville	\$610,828	797
Greene	\$140,486	385
Guilford	\$206,798	794
Halifax	\$238,525	383
Harnett	\$998,164	779
Haywood	\$826,289	768
Henderson	\$90,327	246
Hertford	\$263,233	562
Hoke	\$772,062	256
Hyde	\$0	10
Iredell	\$371,453	186
Jackson	\$823,223	1,086
Johnston	\$22,801	36
Jones	\$77,034	100
Lee	\$365,737	474
Lenoir	\$210,239	313
Lincoln	\$404,455	506
Macon	\$1,431,605	994
Madison	\$26,927	212
Martin	\$1,053,218	700
McDowell	\$156,348	308
Mecklenburg	\$634,045	2,859
Mitchell	\$229,322	283
Montgomery	\$31,514	275
Moore	\$194,373	729
Nash	\$138,572	252
New Hanover	\$683,063	603
Northampton	\$222,800	303
Onslow	\$170,726	262
Orange	\$603,173	1,146
Pamlico	\$62,410	92
Pasquotank	\$917,502	580
Pender	\$509,166	463

NC SHIP Cost Savings Data by County for Calendar Year 2018

County	Money Saved	Clients Served
Perquimans	\$49,909	138
Person	\$77,226	159
Pitt	\$2,791,373	1,221
Polk	\$139,036	128
Randolph	\$2,733,675	2,370
Richmond	\$61,890	280
Robeson	\$330,513	193
Rockingham	\$60,402	220
Rowan	\$653,253	658
Rutherford	\$888,495	1,353
Sampson	\$147,319	83
Scotland	\$21,354	64
Stanly	\$643,915	799
Stokes	\$0	90
Surry	\$393,665	285
Swain	\$379,704	277
Transylvania	\$261,927	660
Tyrrell	\$186,399	136
Union	\$437,453	2,087
Vance	\$47,753	83
Wake	\$283,137	1,385
Warren	\$24,154	124
Washington	\$827,736	244
Watauga	\$502,946	441
Wayne	\$1,019,656	770
Wilkes	\$926,695	815
Wilson	\$1,853,642	1,444
Yadkin	\$0	0
Yancey	\$217,223	182
SHIP Call Center Raleigh	\$14,160,047	28,895
TOTALS	\$63,658,386	86,387

as of 6/24/19

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Administration/Legal

SUBJECT MATTER: Changes to Involuntary Commitment
Transportation proceedings

COMMENTS/RECOMMENDATION:

- County Attorney Chester Jones and County Manager Derek Roland will update the Board of Commissioners on changes to Involuntary Commitment Transportation proceedings resulting from SB 630 and discuss the impact these changes will have on Macon County.

Transportation agreement to be presented for consideration at meeting

Attachments _____ Yes No

Agenda Item 11A

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Legal

SUBJECT MATTER: Detention Center Medical Services Contract

COMMENTS/RECOMMENDATION:

- County Attorney Chester Jones will present to the Board, a Contract for Medical Services at the Macon County Detention Center.

*** Contract to be presented for consideration at meeting***

Attachments _____ Yes X No

Agenda Item 11B

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Finance

SUBJECT MATTER: Scaly Mountain Recreation Agreement

COMMENTS/RECOMMENDATION:

- Lori Hall, Finance Director will present the FY 19-20' Scaly Mountain Recreation Agreement.

Attachments Yes No

Agenda Item 11C

STATE OF NORTH CAROLINA
COUNTY OF MACON

AGREEMENT TO PROVIDE RECREATION OPPORTUNITIES

THIS AGREEMENT made and entered into this the ____ day of August, 2019, by and between Macon County (hereinafter "County"), a North Carolina Body Politic and Corporate, and Scaly Mountain Historical Society, Inc., (hereinafter "Historical Society"), a North Carolina non-profit corporation.

WITNESSETH:

THAT WHEREAS the State of North Carolina by way of N.C. Gen. Stat. § 160A-351 has established the following as policy for the State of North Carolina concerning recreation:

"The lack of adequate recreational programs and facilities is a menace to the morals, happiness, and welfare of the people of this State. Making available recreational opportunities for citizens of all ages is a subject of general interest and concern, and a function requiring appropriate action by both State and local government. The General Assembly therefore declares that the public good and the general welfare of the citizens of this State require adequate recreation programs, the creation, establishment, and operation of parks and recreation programs is a proper governmental function, and that it is the policy of North Carolina to forever encourage, foster, and provide these facilities and programs for all of its citizens."; and

WHEREAS, N.C. Gen. Stat. § 160A-352 provides that "Recreation" means activities that are diversionary in character and aid in promoting entertainment, pleasure, relaxation, instruction, and other physical, mental and cultural development and leisure time experiences; and

WHEREAS, pursuant to N.C. Gen. Stat. § 153A-444, the County is authorized to establish parks and provide recreational programs; and

WHEREAS, pursuant to N.C. Gen. Stat. § 153A-449, the County is authorized to contract with and appropriate money to any person, association, or corporation, in order to carry out any public purpose that the County is authorized by law to engage in; and

WHEREAS, there is a need for recreation opportunities in the Scaly Mountain area of Macon County, North Carolina; and

WHEREAS, Scaly Mountain Historical Society, Inc., (Historical Society), does own a building known as the Old Scaly School House, located at 41 Buck Knob Road, Scaly Mountain, North Carolina 28775 (hereinafter referred to as the Old Scaly School House) and does agree with County as provided for hereinafter for such facility to be used in part for public "recreation" as that term is defined by N.C. Gen. Stat. § 160A-352 and provide recreational opportunities to

the general public at such location, and County does agree with Historical Society as provided for hereinafter to appropriate and provide funds to Historical Society in accordance with the provisions of N.C. Gen. Stat. § 153A-449 to carry out the public purpose of providing recreation opportunities to the general public at the Old Scaly School House.

NOW THEREFORE, IN CONSIDERATION OF THE COVENANTS CONTAINED HEREINAFTER, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

1. That Historical Society shall make the Old Scaly School House, located at 41 Buck Knob Road, Scaly Mountain, North Carolina 28775, open and available to members of the general public during reasonable days and hours for recreation as that term is defined by N.C. Gen. Stat. § 160A-352 for the period between July 1, 2019, and the end of June 30, 2020, and it shall provide recreational opportunities to the general public at such location.
2. The Historical Society shall perform its obligations hereunder in a nondiscriminatory fashion appropriate for public activity and there shall be no discrimination by it on the basis of race, sex or religion in its performance of such obligation.
3. County shall pay Historical Society upon the execution of this Agreement the sum of \$5,000.00 for making the Old Scaly School House open and available to members of the general public during reasonable days and hours for recreation as that term is defined by N.C. Gen. Stat. § 160A-352 for the period between July 1, 2019, and the end of June 30, 2020, and for providing recreational opportunities to the general public.
4. Historical Society shall account to County for its expenditures and uses of the monies provided by County to Historical Society in accordance with paragraph number three above and Historical Society shall use such monies only for the public purpose of making the Old Scaly School House open and available to members of the general public during reasonable days and hours for recreation as that term is defined by N.C. Gen. Stat. § 160A-352 for the period between July 1, 2019, and the end of June 30, 2020, and for providing recreational opportunities to the general public.
5. Historical Society shall at all times properly maintain the Old Scaly School House in a condition for use as a safe place of public recreation.
6. This Agreement shall not be construed to be a lease.
7. Historical Society is an independent contractor.
8. Historical society shall maintain throughout the term of this Agreement property damage insurance and liability insurance in amounts as will protect it against any and all damages, liability, loss and claims to the Historical Society, Old Scaly School House, appurtenances and approaches thereto, in any manner caused directly or indirectly by, arising from, incident to, or in connection with its use or occupancy of the Old Scaly School House and its performance of its duties under this Agreement.

9. County may periodically inspect and monitor Historical Society's performance of its obligations hereunder.
10. The laws of the State of North Carolina shall control and govern this Agreement. Any controversy or claim arising out of this Agreement shall be settled by action instituted in the appropriate Division of the General Court of Justice in Macon County, North Carolina.
11. This Agreement may be modified only by written agreement executed by the parties hereto.
12. E-VERIFY. Each Party hereto shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if any party hereto utilizes a subcontractor, such party shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

IN WITNESS WHEREOF, the parties have made and executed this Agreement the day and year first above written.

Scaly Mountain Historical Society, Inc.

Macon County

By: _____
President

By: _____
County Manager

ATTEST: _____
Secretary

PRE-AUDIT CERTIFICATE

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

This the ___ day of August, 2019

Macon County Finance Officer

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Finance

SUBJECT MATTER: Occupancy Tax Penalty Waiver Request

COMMENTS/RECOMMENDATION:

- Brooke and Kevin Henze are requesting for occupancy tax penalties which were previously assessed upon their vacation rental property to be waived.

Attachments Yes No

Agenda Item 11D

Thursday, July 25, 2019

Dear Commissioners,

I wanted to take a quick opportunity to provide feedback and also request a waiver of a recent penalty letter I received from Macon County regarding an accidental late Occupational Tax submission.

My family is currently in the middle of a major life upheaval due to local threats of eminent domain to our family home (not in NC) and we are juggling quite a few balls in our lives at the moment. We work very hard to stay on top of our bills and taxes but everyone has a bad day or week. We purchased our home in Highlands as a chance to share the beauty of my home state while also sharing the home with others and donating nights for foster families and those needing respite as often as possible.

While taking on a vacation rental property has been a learning curve, it has also been a blessing to many. I have worked hard to stay on top of the tax submissions even though it has been new territory for me. In June 2019 I was actually working to submit my May 2019 OT paperwork and check early when I somehow left all of this in my outgoing mail before a big trip. When I returned from traveling and set down to send in my next month's payments, I noticed my mistake and addressed it immediately.

I realize penalties such as the \$200 one which I have received for a total of \$86.55 that I owed may not seem excessive or concerning to some who can easily afford it, but it has left me with extreme anxiety since opening the letter. I don't mind paying for my mistake. Unfortunately, it feels very far out of line with the actual grievance. I wanted to share several concerns I have with this apparently longstanding policy.

- Lack of confirmation of receipt. Without an electronic system and no verification that my payment has been received each month, it is challenging to know if a payment is missing. This is one of the few systems I have encountered in my business experience that has such excessive penalties but no confirmation process to ensure a payment has been received. My understanding is there is no cap to the penalties I could incur as no one will alert me if somehow a submission has been omitted by accident even if subsequent submissions have been received.
- Left to the mercy of the mail carrier. In the area of Atlanta where I live, we have constant issues with mail theft. Because there is no quarterly option for me to opt into for such a small sum of taxes due to Macon county, I have to worry every month that my payment will make it safely to your offices otherwise I am vulnerable to \$10/day penalties even if that amounts to far more than I ever owed. I also regularly ship through my primary work with USPS and can vouch for the unfortunately frequent occurrence of lost or delayed mail.

Writing my concerns goes beyond this one instance of a \$200 penalty. I worry about the many others who have been doing their best but are receiving letters and feeling like the situation could spiral out of control and leave them with a large bill they didn't see coming given the lack of confirmation available and the lack of cap on penalties (the written policy was not very clear on when the \$10/day ends).

I am taking my time to share these concerns in hopes that you will seriously consider several things with this policy in the future:

- Invest in a simple electronic system that not only allows for much more secure and easier submissions, but also would send a notice out to remind of deadlines one week ahead of them being due. I can only imagine this would strengthen timely tax collection and relieve angst. For many, OT tax submissions are a tiny sliver of their overall responsibilities.
- Put an end to a penalty by the day and opt for a flat rate penalty based on amounts due in tiers (\$50 or less, \$100 or less, etc.) within a certain time frame of delinquency or consider a percentage of the amount due plus a small flat rate penalty to prevent those with good intentions from being unfairly penalized far out of proportion to the missed payment due.
- I also would strongly encourage Macon County to consider approving smaller accounts with nominal monthly OT taxes due to opt into a quarterly filing like many tax entities do. I would imagine this would drastically cut back on paperwork time for county accountants. I would even be open to paying a yearly fee to do this instead of monthly submissions that quite honestly can feel tedious given it is all done by snail mail and printed paper.

I am so appreciative of the time to share my concerns and also suggestions that I strongly believe could not only make this process more fair but also more streamlined for not only tax payers but the county as well. While the current policy may have been around for a long time, I think adopting a fresher policy could greatly benefit many without leaving tax payers with the feeling that their local government simply wants to find another way to make money through penalties. I can imagine the time to send penalty letters and manage monthly submissions is extensive.

We love Macon County and look forward to seeing changes in this policy materialize in the future as well as making more memories in this special area.

Sincerely,

Brooke Henze

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Finance

SUBJECT MATTER: Occupancy Tax Penalty Waiver Request

COMMENTS/RECOMMENDATION:

- Colin Gooder is requesting for occupancy tax penalties which were previously assessed upon his vacation rental property to be waived.

Attachments Yes No

Agenda Item 11E

August 3, 2019

Lori M. Hall
Director
cc Kim Camp, Accounting Specialist
Macon County Finance
5 West Main Street
Franklin, NC 28734
(828)349-2418
lhall@maconnc.org
kcamp@maconnc.org

Dear Mrs. Hall, Mrs. Camp, and Commissioners of Macon County,

Recently I received a notice stating my company, Gooder Ventures, dba Gooder Grove Hiker Hostel and Retreat, was late in paying the required occupancy tax to the county. The notification indicates Gooder Grove was billed at the amount set by the state statute, which is \$10 per day that the payment is late, for a total which far exceeded the entirety of the tax owed at the time.

While we understand the need for the statute indicating a \$10 per day late fee, we feel this is excessive for a small business whose staff often is limited to one or two people. Obviously the penalty is designed for larger accommodation businesses such as hotels, bed and breakfasts and expensive vacation rentals.

The total for the late penalties is \$129.02, most of which is based on a time period when the owner and manager, Colin Gooder, was unexpectedly out of town and could not get back to pay the tax on time. The total for paying a week late came to nearly \$70.00, equal to or more than the actual tax for that month. During this period, Mr. Gooder was again called out of town and experienced tragic events that delayed the following month's payment as well, for which the county billed Gooder Grove another \$50.00 in penalties.

Whereas the penalties do seem excessive, we have made a concerted effort to pay the occupancy tax on time since then. Yet we ask that the commissioners please dismiss the current penalties. It may not seem like much, but with the increase in costs and utilities these days, an extra \$129 expenditure is a burden on a small business like Gooder Grove Hiker Hostel and Retreat.

Thank you for your consideration. Best regards.

Sincerely,

Colin C. Gooder
Gooder Ventures, llc

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Finance

SUBJECT MATTER: MPP Smart Start Region A Partnership for Child Care Health Consultant for Macon County

COMMENTS/RECOMMENDATION:

- MPP Director Chuck Sutton will be requesting \$12,000 from Macon County to help support the Smart Start Region A Child Care Health Consultant.

Attachments Yes No

Agenda Item 11F

March 5, 2019

Mr. Derek Roland
Macon County
5 West Main Street
Franklin, NC 28734

Dear Mr. Roland,

On behalf of Macon Program for Progress, I am requesting funding to support the Smart Start Region A Partnership for Children Child Care Health Consultant for Macon County in the amount of \$12,000 for the Fiscal Year 19-20.

The Macon County Child Care Health Consultant will promote healthy and safe environments for children in child care settings through consultation, training, and technical services. Macon Program for Progress (MPP) has requested funding from the Region A Partnership for Children to support this position and the activities associated with the programs and services provided. Should MPP be successful in obtaining funding for this position, matching funds will be required.

In past practice in Region A, these positions have been a part of the county's health departments. It is MPP's understanding that this will not be the case for the Macon County position in the upcoming funding cycle. MPP's interest is in ensuring that our local child care providers receive the services needed from this position. We are asking that the funds that would have been used in support of the position through the Health Department be granted to MPP instead.

I can provide information regarding the project activities and the proposed budget if needed. If you have questions or need additional information regarding this request, please let me know.

Sincerely

Chuck Sutton

Chuck Sutton
Executive Director

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: Administration

SUBJECT MATTER: 2020 Census Partnership Resolution

COMMENTS/RECOMMENDATION:

- Board of Commissioners to consider adoption of 2020 Census Partnership Resolution

Attachments Yes No

Agenda Item 11G

MACON COUNTY, NORTH CAROLINA, RESOLUTION FOR 2020 Census Partnership

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a complete count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

WHEREAS Macon County, North Carolina, is committed to ensuring every resident is counted;

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing;

WHEREAS census data help determine how many seats each state will have in the U.S. House of Representatives and are necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts;

WHEREAS information from the 2020 Census and American Community Survey is vital for economic development and increased employment;

WHEREAS the information collected by the census is confidential and protected by law;

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our residents;

WHEREAS the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count;

WHEREAS Macon County, North Carolina, and its appointed Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community;

NOW THEREFORE, upon Motion of Commissioner _____, seconded by Commissioner _____, and duly approved, be it hereby resolved by the Macon County Board of County Commissioners that Macon County, North Carolina, is committed to partnering with the U.S. Census Bureau and the State of North Carolina and will:

1. Support the goals for the 2020 Census and will disseminate 2020 Census information;
2. Encourage all County residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation;
3. Provide CCC members and Census advocates to speak to County and Community Organizations;
4. Support census takers as they help our County complete an accurate count; and,
5. Strive to achieve a complete and accurate count of all persons within our borders.

Adopted at the August 13, 2019, Regular Meeting of the Macon County Board of Commissioners.

James Tate, Chairman, Macon County Board of
County Commissioners

ATTEST:

(Official Seal)

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: N/A

SUBJECT MATTER: Consent Agenda

COMMENTS/RECOMMENDATION:

- **12A.** Minutes of the June 11, 2019 Regular meeting
- **12B.** Budget Amendment #23-46
- **12C.** Tax Releases in the Amount of \$8,813.15 for the month of July
- **12D.** Tax Office Monthly Report

Attachments Yes No

Agenda Item 12A-12D

MACON COUNTY BOARD OF COMMISSIONERS
JUNE 11, 2019
MINUTES

Chairman Tate called the meeting to order at 6:00 p.m. and welcomed those in attendance. All Board Members, the County Manager, Deputy Clerk, Finance Director, County Attorney, members of the news media and interested citizens were present.

ANNOUNCEMENTS: Chairman Tate said that he had received an email from Town of Highlands Commissioner Eric Pearson just prior to the meeting, who informed him that with regard to the proposed tax increase for the Highlands Fire Department to fund a land purchase and a new fire station, a purchase agreement was ready but there was no fully executed contract for the property yet.

MOMENT OF SILENCE: Chairman Tate asked those in attendance to stand and observe a moment of silence.

PLEDGE TO THE FLAG: Led by County Attorney Chester Jones, the pledge to the flag was recited.

PUBLIC HEARING ON THE RECOMMENDED FISCAL YEAR 2019-20 BUDGET: Chairman Tate called the public hearing on the recommended Fiscal Year 2019-20 budget to order at 6:04 p.m. **Lenny Jordan**, a member of the Macon County Library Board of Trustees, asked the commissioners to consider “a very modest increase” of \$40,000 for the library. He said that a letter had been sent to the County Manager outlining the need for the request, which includes funding for additional costs for existing personnel and an increase in the materials budget. In asking for the approximately 4 percent increase in the library budget, Mr. Jordan told the board that visits to the library totaled close to 200,000 last year. **Narelle Kirkland** shared memories of attending board meetings as far back as 2002 and urged the board to not “go overboard” with any proposed tax increase. **John deVille** pointed out that the County Manager had benchmarked the county’s school system against others in the region, and said he would like to see all county departments benchmarked against others next year. He asked the board to consider a resolution asking the state for restoration of school funding to the 2008 level. **Molly Phillips** told the board

that in terms of “adequate funding” for the county’s school system, “We should be more than that.” She said that “a bunch of parents support this tax increase” and that they “stand behind you.” **Nancy Scott** said she was an elderly person speaking in favor of public education, and echoed Mrs. Phillips in saying that “adequate is not enough.” She told the board we need to strive for more and suggested it might be time to stop bragging about a low tax rate. Chairman Tate then invited the County Manager to present his updated budget recommendation, as instructed by the board at the June 3rd continued session. The County Manager addressed the level of commitment to school funding by the commissioners in past budget cycles, and provided a recap of how an additional \$310,000 in funding for the school system would be spent. He noted that at the June 3rd meeting, new capital costs had arisen that could no longer be avoided, along with discussion of expansion of the STEM (Science, Technology, Engineering and Mathematics) Program by adding two new teaching positions. In light of this, he presented the board with a new option, which leaves capital funding for the system flat and adds \$105,000 for the two new STEM positions, bringing the increase to the school system to \$415,000. In order to have the revenue to support that increase, he said the tax rate would need to go from the proposed level of 36.94 cents per \$100 of property valuation to 37.47 cents, which will yield \$419,000, with the extra dollars to be moved to the contingency line item. Chairman Tate, as a point of clarification, asked if the two tax increases requested by volunteer fire departments had been included in the budget, the County Manager stated that they had. Commissioner Shields made a motion to accept the County Manager’s recommendations, and it was seconded by Commissioner Beale, and Chairman Tate opened the floor for discussion. Commissioner Higdon asked if the proposed tax increase needed to be publicly advertised, and the County Manager said the board could consider and adopt the budget at this meeting. Commissioner Higdon stated that the board gave the County Manager the goal of a revenue neutral budget in a property revaluation year, but said “every year at the last moment we do the same thing” by amending the proposed budget to increase funding for schools. He said that while he is “not picking on education,” he stated, “I can’t support a 2.5 mill tax increase when we charged you to present a revenue neutral budget.” Chairman Tate closed the public hearing at 6:47 p.m.

BUDGET DISCUSSION: Dr. Chris Baldwin, the superintendent of Macon County Schools, expressed that he was “grateful” for the additional funding, stating that this would be the first time in seven years that the school system would have the opportunity to expand. Jennifer Love, the STEM Coordinator for the school system, told the board it was “very hard not to jump up and down” at the thought of having two new STEM teachers and that her mind was “swirling with opportunities.” Commissioner Beale, one of the board’s two liaisons to the school system, noted there have been some “lean years” recently

and predicted that it will come back to the county commissioners “to keep our schools viable.” Tommy Jenkins, the county’s Economic Development Coordinator, said that the STEM Program is essential to workforce development. Commissioner Gillespie said the county is very fortunate to have the County Manager and Finance Department we have, and that he sent a list of priorities to the County Manager back in April and “all of them are not in here.” While he doesn’t want a tax increase, he said, “but that’s how things are funded,” adding that we must educate our children to compete globally. Chairman Tate, noting that he is in his eighth year as a commissioner, said the county has not had an increase in the ad valorem tax rate in that time, even as costs go up every year. And while he commended county staff, he said there is no incentive for county department heads to come in under budget like there would be in the private sector. He said he and the County Manager have discussed some ideas on how to incentivize county employees. The County Manager was asked to state for the record the new budget number, which is \$53,253,502, along with a total of \$4,227,042 for all of the volunteer fire department budgets. The board then voted 4-1, with Commissioner Higdon opposing, to approve the budget for Fiscal Year 2019-20 as amended.

PUBLIC COMMENT PERIOD: No one signed up to speak.

BUDGET ORDINANCE: During the board’s discussion regarding approval of the agenda, the County Attorney pointed out that the board specifically needed to adopt the Budget Ordinance for Fiscal Year 2019-2020. Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve the budget ordinance as presented, a copy of which is attached (Attachment 1) and is hereby made a part of these minutes.

ADDITIONS, ADJUSTMENTS TO AND APPROVAL OF THE AGENDA: Upon a motion by Commissioner Shields, seconded by Commissioner Beale, the board voted unanimously to approve the agenda as adjusted, as follows:

- To add a presentation on an opportunity for grant funding for Macon County Transit as Item 9B under Reports/Presentations, per the County Manager.
- To add consideration of Change Order Number One on the South Macon Elementary School project as Item 11G under New Business, per the County Manager.
- To add discussion of the liaison committee recommendation regarding improvements to Macon Middle School as Item 11H under New Business, per Commissioner Beale.

US FOREST SERVICE PROJECTS AND ACTIVITIES: Mike Wilkins, the District Ranger for the Nantahala National Forest, gave the board an update on U.S. Forest Service activity in the region. He reported that work is ongoing on a

national forest plan, which should come out in draft form in late summer and will feature four alternatives. He said it would be important for the county “to tell us what your needs are.” He then reviewed a list of highlights that covered everything from clean up from last December’s ice storm to timber sales to parking lot improvements at trails and waterfalls. He also noted that his agency works with eight different volunteer groups to help maintain hiking trails. He expressed his thanks to the county commissioners and staff for the support he had received. As Mr. Wilkins is soon retiring after nearly 30 years of service to the U.S. Forest Service in Macon County, Chairman Tate asked Commissioner Beale to present Mr. Wilkins with small gifts of appreciation on behalf of the county. Commissioner Beale described Mr. Wilkins as “a truly dedicated public servant.”

TRANSIT DEPARTMENT GRANT FUNDING: Macon County Transit Director Kim Angel made the board aware of a grant opportunity that would allow the department to expand its facilities on Pannell Lane. The county is in a position to apply for federal money that will come through the state, she explained, adding that she is anticipating asking for \$418,560, of which the county would need to match as much as 20 percent. The County Manager said that expansion of the Transit facility is in the county’s Capital Improvement Program (CIP). Ms. Angel said the money is not required at this point but that she does need a letter of support that would essentially commit the county for a match of up to 20 percent, or \$83,712, should the application be approved. Asked for his recommendation, the County Manager noted that this would help fund a needed capital improvement for “10 to 20 cents on the dollar. That’s a win.” Ms. Angel said that if the application is not approved, the county has nothing in it but a letter. Following further discussion, and upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted to authorize the County Manager to write a letter of support for the application pledging a matching amount of up to 20 percent, and if the application is approved, the matching funds of \$83,712 would come from the general fund fund balance. The board voted unanimously to approve the motion.

INTERLOCAL AGREEMENT WITH SOUTHWESTERN COMMUNITY COLLEGE: The County Attorney informed the board that he had prepared an interlocal agreement with Southwestern Community College (SCC) regarding the planned repaving of the parking lot at the Jerry Sutton Public Safety Training Center. He explained that the project’s total cost was expected to be \$51,160, and the county has more than \$46,000 in its contingency line item to apply toward that, with SCC and not the county to be responsible for the balance. The discussion then turned to paving options and the cost of those. As questions arose about the actual cost, Chairman Tate suggested that an exact amount be determined.

Chairman Tate declared a recess at 7:35 p.m.

Chairman Tate called the meeting back to order at 7:46 p.m.

It was determined that \$46,365 remains in the county's contingency line item, leaving a difference of \$3,795, again for which SCC would be responsible. Following additional discussion, Commissioner Beale suggested that the board members "approve what we have in front of us," and revisit the matter later if needed, with the County Attorney noting that SCC could request an amendment to the agreement. Upon a motion by Commissioner Gillespie, seconded by Commissioner Shields, the board voted unanimously to approve the Interlocal Government Agreement as presented, a copy of which is attached (Attachment 2) and is hereby made a part of these minutes. It was understood that the County Manager would contact SCC officials following the meeting to determine if the college had the remainder of the project funds available.

RESOLUTION AND LEASE AGREEMENT WITH AG1, LLC: Economic Development Director Tommy Jenkins presented a proposed lease agreement with AG1, LLC, known locally as Appalachian Growers, for space in the county's Business Development Center. Founded in 2017, Mr. Jenkins said the company has an industrial hemp program where the plants are grown to produce CBD oil for distribution. He said the company is looking to lease 900 square feet of space at \$240 per month to produce, package and distribute their product. Lori Lacy, one of the two owners of AG1, then spoke of the company's efforts to not only produce the product but to educate potential consumers on its use. Commissioner Beale noted that a goal of the North Carolina Association of County Commissioners was essentially to get the hemp industry to replace tobacco, and told the group that he uses CBD oil every day. This was followed by further discussion between the board members and Ms. Lacy. Upon a motion by Commissioner Gillespie, seconded by Commissioner Beale, the board voted unanimously to approve a "Resolution of the Macon County Board of County Commissioners Declaring Property to be Surplus and Approving a One Year Lease of the Same by Macon County to AG1, LLC," a copy of which is attached (Attachment 3) and is hereby made a part of these minutes, along with a copy of the accompanying lease agreement (Attachment 4). Ms. Lacy was prepared to provide complimentary bottles of the CBD oil to the board members and staff, but the County Attorney reminded the board members that they could not accept the gift.

HIGHLANDS CASHIERS HEALTH FOUNDATION GRANT: Emergency Management Director Warren Cabe told the board that he was seeking permission to apply for a \$195,000 grant from the Highlands Cashiers Health Foundation to fund a number of items, including two cardiac monitors valued at \$40,000 each, along with a power lift stretcher and a CPR system to improve

cardiac arrest survival rates. He said no match is required. Upon a motion by Commissioner Gillespie, seconded by Commissioner Beale, the board voted unanimously to approve his request to apply.

LEASES OF CLINIC SPACE AT MACON COUNTY PUBLIC HEALTH:

Following comments from the County Attorney and brief discussion among the board members, upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve the following items regarding the lease of clinic space at Macon County Public Health by one motion:

- “Resolution of the Macon County Board of County Commissioners Declaring Property to be Surplus and Approving a One Year Lease of the Same by Macon County to Community Care Clinic of Franklin, Inc., a North Carolina non-profit corporation. (Attachment 5).
- The Lease Agreement with Community Care Clinic of Franklin, Inc. (Attachment 6).
- “Resolution of the Macon County Board of County Commissioners Declaring Property to be Surplus and Approving a One Year Lease of the Same by Macon County to Community Care Clinic of Highlands-Cashiers, Inc., a North Carolina non-profit corporation. (Attachment 7).
- The Lease Agreement with Community Care Clinic of Highlands-Cashiers, Inc. (Attachment 8).
- “Resolution of the Macon County Board of County Commissioners Declaring Property to be Surplus and Approving a One Year Lease of the Same by Macon County by North Carolina Community Care Networks, Inc., a North Carolina non-profit corporation. (Attachment 9).
- The Lease Agreement with North Carolina Community Care Networks, Inc. (Attachment 10).

FIREWORKS PERMITS: Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve requests for fireworks permits from (1) Nantahala Volunteer Fire and Rescue for a display to be held on Nantahala Lake on June 29, 2019 and (2) the Franklin Area Chamber of Commerce for a display to be held at the Macon County Veterans Memorial Park on July 4, 2019.

TOURISM DEVELOPMENT COMMISSIONS: The County Attorney provided the board with an overview of the action that needed to be taken with regard to updating certain documents related to the county’s tourism development commissions, or TDCs. He explained that this was brought about by the policy of Airbnb, which lists rental properties online and collects the occupancy tax from those rentals. However, he pointed out that Airbnb sends the county a check for the tax without identifying the properties, their locations or the owners. Attempts to resolve this issue with Airbnb were not successful. A

formula to disburse the receipts from the Airbnb rentals will be as follows: Highlands 71.04 percent, Nantahala 6.22 percent and Franklin 22.7 percent. Based on this information, the County Attorney had prepared a "Resolution Amending in Part the Resolution Creating the Franklin-Nantahala Area and the Highlands Area Tourism and Development Commissions," and upon a motion by Commissioner Higdon, seconded by Commissioner Gillespie, the board voted unanimously to approve that resolution as presented, a copy of which is attached (Attachment 11) and is hereby made a part of these minutes. In addition, the County Attorney pointed out the need to attend the bylaws for both commissions. Upon a motion by Commissioner Higdon, seconded by Commissioner Gillespie, the board voted unanimously to approve (1) a "Resolution Amending in Part the Bylaws for the Franklin-Nantahala Area Tourism and Development Commission" and (2) a "Resolution Amending in Part the Bylaws for the Highlands Area Tourism and Development Commission," copies of which are attached (Attachments 12 and 13, respectively) and are hereby made a part of these minutes. In conclusion, the County Attorney explained the need for amended service contracts for both commissions, and upon a motion by Commissioner Higdon, seconded by Commissioner Gillespie, the board voted unanimously to approve service contracts with the Franklin Area Chamber of Commerce and the Highlands Area Chamber of Commerce, copies of which are attached (Attachments 14 and 15, respectively) and are hereby made a part of these minutes.

AMENDMENT TO PERSONNEL POLICY: Human Resources Director and Deputy Clerk Mike Decker requested an amendment to the county's personnel policy that would require an employee to have 30 years of service and retire with Macon County in order to be eligible for the health insurance benefit listed in Article VI, Section 2 of the personnel policy. This recommendation came from the county's Insurance Committee, and would become effective for all new hires entering county service on or after July 1, 2019. Following additional comments from the County Manager as to the reason and need for this change, upon a motion by Commissioner Higdon, seconded by Commissioner Shields, the board voted to approve the request as presented.

CHANGE ORDER FOR SOUTH MACON ELEMENTARY SCHOOL PROJECT: Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve Change Order Number 01 from Brantley Construction Services, LLC for the Additions to South Macon Elementary School project in the amount of \$24,076.61, with the money to come from the project's contingency fund. A copy of the change order is attached (Attachment 16) and is hereby made a part of these minutes.

RECOMMENDATION REGARDING MACON MIDDLE SCHOOL: Commissioner Beale shared with the board that a preliminary estimate for the

cost of renovations to Macon Middle School was approximately \$15 million. He asked that the board authorize the County Manager to send out a Request for Qualifications (RFQ) for architectural services in order to help “get a true cost.” Commissioner Beale made a motion to the effect, and it was seconded by Commissioner Shields. Following discussion regarding setting a budget for this project, with the understanding that \$15 million is not feasible, the board voted unanimously to approve the motion.

CONSENT AGENDA: Upon a motion by Commissioner Shields, seconded by Commissioner Beale, the board voted unanimously to approve the following items on the Consent Agenda: (1) a Grant Project Ordinance for the 2019 Urgent Repair Program in the amount of \$100,000; (2) a Grant Project Ordinance for the Weatherization Assistance Program FY 2020 in the amount of \$191,644; (3) a Grant Project Ordinance Amendment for the Weatherization Assistance Program FY 2019 in the amount of \$155,868; (4) the Ordinance Amending the Fiscal Year 2018-19 budget; (5) a Capital Project Ordinance Amendment for School Technology in the amount of \$300,000 and (6) a Capital Project Ordinance for the dog park in the amount of \$111,457. Copies of each document are attached. Also approved were tax releases for April of 2019 in the amount of \$39.06.

ADJOURN: With no other business, at 8:40 p.m., upon a motion by Commissioner Higdon, seconded by Commissioner Shields, the board voted unanimously to adjourn.

Derek Roland
Ex Officio Clerk to the Board

Jim Tate
Board Chairman

MACON COUNTY BUDGET AMENDMENT

July 15, 2019

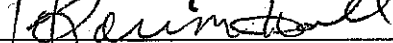
AMENDMENT # 23

FROM: FINANCE

DEPARTMENT: SOCIAL SERVICES
EXPLANATION: Concessions *Carry forward*

	DESCRIPTION	INCREASE	DECREASE
11-3840-4179-00	Fund Balance	\$1,026	
11-5314-5750-55	Donations/Gifts	\$1,026	

REQUESTED BY DEPARTMENT HEAD 

RECOMMENDED BY FINANCE OFFICER 

APPROVED BY COUNTY MANAGER

ACTION BY BOARD OF COMMISSIONERS *8/13/19 meeting*

APPROVED AND ENTERED ON MINUTES DATED

CLERK

MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 24

FROM: Lindsay Leopard

DEPARTMENT: Sheriff's Office

EXPLANATION: Appropriate insurance settlement money for Detention Center van (originally received in FY 2018-2019).

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113840 - 417900	Fund Balance Appropriated	\$24,913.00	
114321 - 569601	Equipment - Vehicles	\$24,913.00	

REQUESTED BY DEPARTMENT HEAD Bob Hill

RECOMMENDED BY FINANCE OFFICER Dunbar

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # _____ 25

FROM: Lindsay Leopard

DEPARTMENT: Sheriff's Office

EXPLANATION: U.S. Department of Justice Investigative Operations Project

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113850 - 445406	DOJ - Investigative Operations	\$3,826.00	
114310 - 556055	DOJ - Investigative Operations	\$3,826.00	

REQUESTED BY DEPARTMENT HEAD Hasler

RECOMMENDED BY FINANCE OFFICER Quinn

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 26

FROM: Lindsay Leopard

DEPARTMENT: Sheriff's Office

EXPLANATION: Appropriate funds for Courthouse Security Project not completed in FY 18-19.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113840 - 417900	Fund Balance Appropriated	\$75,858.00	
114313 - 569502	Capital Equipment	\$75,858.00	

REQUESTED BY DEPARTMENT HEAD *[Signature]*

RECOMMENDED BY FINANCE OFFICER *[Signature]*

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 27

FROM: Lindsay Leopard

DEPARTMENT: State, Federal, and Treasury Forfeiture Funds
 EXPLANATION: Appropriation of Fund Balance into FY 19-20

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
	Federal Forfeiture Funds		
223000-499100	Fund Balance Appropriated	\$1,104	
224000-559700	Non-Capital Equipment	\$1,104	
	State Forfeiture Funds		
223001-499100	Fund Balance Appropriated	\$14,526	
224001-559700	Non-Capital Equipment	\$14,526	
	Treasury Forfeiture Funds		
223004-499100	Fund Balance Appropriated	\$16,595.00	
224004-559700	Non-Capital Equipment	\$16,595.00	

REQUESTED BY DEPARTMENT HEAD *[Signature]*
 RECOMMENDED BY FINANCE OFFICER *[Signature]*
 APPROVED BY COUNTY MANAGER _____
 ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting
 APPROVED AND ENTERED ON MINUTES DATED _____
 CLERK _____

MACON COUNTY BUDGET AMENDMENT

AMENDMENT #

28

DEPARTMENT

Sheriff

EXPLANATION

Purchase of military service credit in the retirement system for an employee. NC law requires the employer to pay the cost which represents both employer and employee contributions for the service credit period.

ACCOUNT		DESCRIPTION	INCREASE	DECREASE
119900	579100	CONTINGENCY		14,731
114310	550703	RETIREMENT-LEO	14,731	

REQUESTED BY DEPARTMENT HEAD

RECOMMENDED BY FINANCE OFFICER *[Signature]*

APPROVED BY COUNTY MANAGER

ACTION BY BOARD OF COMMISSIONERS *8/13/19 meeting*

APPROVED & ENTERED ON MINUTES DATED

CLERK

MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 29

FROM: FINANCE

DEPARTMENT: TRANSIT

EXPLANATION: Carry forward funds from Sale of Vehicle

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
11-3840-4179-00	FUND BALANCE APPROPRIATED	\$ 1,413.00	
11-4935-5695-06	CAPITAL IMPROVEMENTS	\$ 1,413.00	

REQUESTED BY DEPARTMENT HEAD: _____ Kim Angel

RECOMMENDED BY FINANCE OFFICER: Amundale

APPROVED BY COUNTY MANAGER: _____

ACTION BY BOARD OF COMMISSIONERS: 8/13/19 meeting

APPROVED AND ENTERED ON MUNIS DATED: _____

CLERK: _____

MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 30

FROM: FINANCE

DEPARTMENT: TRANSIT

EXPLANATION: Insurance Claim

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
11-3839-4850-00	Insurance Settlement	\$ 7,752.00	
11-4935-5565-03	Vehicle Repairs and Maintenance	\$ 7,752.00	

REQUESTED BY DEPARTMENT HEAD: _____ Kim Angel

RECOMMENDED BY FINANCE OFFICER: *R. M. Moore*

APPROVED BY COUNTY MANAGER: _____

ACTION BY BOARD OF COMMISSIONERS: 8/13/19 meeting

APPROVED AND ENTERED ON MUNIS DATED: _____

CLERK: _____

MACON COUNTY BUDGET AMENDMENT

AMENDMENT # 31

DEPARTMENT Emergency Management

EXPLANATION Appropriate \$50,000 received from the Homeland Security Grant Program for the purchase of event support trailers (carry forward from prior FY).

ACCOUNT		DESCRIPTION	INCREASE	DECREASE
113850	435526	HOMELAND SECURITY GRANT-HSGP	50,000	
114375	560906	HOMELAND SECURITY GRANT-HSGP	35,418	
114375	569502	CAPITAL EQUIPMENT	14,582	

REQUESTED BY DEPARTMENT HEAD Warren Cabe
RECOMMENDED BY FINANCE OFFICER Bessnetull
APPROVED BY COUNTY MANAGER _____
ACTION BY BOARD OF COMMISSIONERS 8/13/19 agenda
APPROVED & ENTERED ON MINUTES DATED _____
CLERK _____

MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 32

DEPARTMENT Emergency Management

EXPLANATION Appropriate grant funds received from the N C Division of Emergency Management for two Tier II Grants:
 one for \$1,000 and one for \$4,900.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113850 435524	NCDEM TIER II GRANT	1,000	
114375 560903	NCDEM TIER II GRANT	1,000	
113850 435524	NCDEM TIER II GRANT	4,900	
114375 560903	NCDEM TIER II GRANT	4,900	

REQUESTED BY DEPARTMENT HEAD Warren Cabe
 RECOMMENDED BY FINANCE OFFICER Devin Ball
 APPROVED BY COUNTY MANAGER _____
 ACTION BY BOARD OF COMMISSIONERS 8/13/19 agenda
 APPROVED & ENTERED ON MINUTES DATED _____
 CLERK _____

MACON COUNTY BUDGET AMENDMENT

AMENDMENT # 33

FROM: Lindsay Leopard

DEPARTMENT: Maintenance

EXPLANATION: Appropriate funds for Courthouse generator transfer switch not completed in FY 18-19.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113840 - 417900	Fund Balance Appropriated	\$2,400.00	
114260 - 556003	Maintenance Supplies	\$2,400.00	

REQUESTED BY DEPARTMENT HEAD Michael B. Cape

RECOMMENDED BY FINANCE OFFICER Dawn Hall

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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DEPARTMENT: HEALTH
 Need to roll 2018-2019 unexpended Zonta funds into current FY.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113840-417900	Fund Balance Appropriated	\$ 7,339.00	
115155-565013	Zonta Women's Health	\$ 5,000.00	
115144-565013	Zonta Women's Health	\$ 1,478.00	
115144-565014	Zonta Community Care Clinic	\$ 861.00	

REQUESTED BY DEPARTMENT HEAD *Carrie Flowers*

RECOMMENDED BY FINANCE OFFICER *Rebecca*

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 35

FY20 Date: 7/23/2019

DEPARTMENT: HEALTH
 Receiving new funds for WIC Lobby Improvement and Equipment Purchase

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113511-438502	WIC - State	\$ 7,994.00	
115152-559700	WIC Non-Capital	\$ 1,398.00	
115152-556603	WIC Property/Building Improvements	\$ 6,596.00	

REQUESTED BY DEPARTMENT HEAD Carmen Hester

RECOMMENDED BY FINANCE OFFICER Burnell

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 36

FY20

DEPARTMENT: HEALTH

EXPLANATION: Agreement Addendum for FY20 includes monies that are budgeted to pay for June 2019 expenses. Need to decrease total Budget for FY20 from \$87,772 to \$79,725 in revenue and expenditures. This decrease will cover the expenses for June 2019.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115125-555106	Contracted Services		6,714
115125-556011	Operating Supplies		50
115125-558901	Travel		1,283
113511-426001	Tobacco Grant		8,047

REQUESTED BY DEPARTMENT HEAD *Shana D. Clark*

RECOMMENDED BY FINANCE OFFICER *Rountree*

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS *8/13/19 meeting*

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MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 37

FY 20

DEPARTMENT: HEALTH

EXPLANATION: Agreement Addendum for FY20 includes monies that are budgeted to pay for June 2019 expenses. Need to decrease total Budget for FY20 from \$197,956 to \$187,825 in revenue and expenditures. This decrease will cover the expenses for June 2019.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115153-565031	Minority Diabetes Prevention Grant		10,131
113511-426007	Minority Diabetes Prevention Grant		10,131

REQUESTED BY DEPARTMENT HEAD Shana D. Clark

RECOMMENDED BY FINANCE OFFICER Robert Ball

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

APPROVED AND ENTERED ON MINUTES DATED _____

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MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 38

FY20

DEPARTMENT: HEALTH

EXPLANATION: Need to carry forward unexpended grant money to current FY 20

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115128-555122	Appalachian Region Commission	222,674.00	
113511-426009	Appalachian Region Commission	222,674.00	

REQUESTED BY DEPARTMENT HEAD Shana D. Clark / Carrie Row

RECOMMENDED BY FINANCE OFFICER Bernball

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 39

FY20

DEPARTMENT: HEALTH

EXPLANATION: Need to carry forward unexpended grant money to current FY 20

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115128-555123	Mission Hospital Foundation	18,604.00	
113511-438559	Mission Hospital Foundation	18,604.00	

REQUESTED BY DEPARTMENT HEAD Shana D. Clark/Carmie How

RECOMMENDED BY FINANCE OFFICER Spencer

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 40

FY20

DEPARTMENT: HEALTH

EXPLANATION: Need to carry forward unexpended grant money to current FY 20

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115128-555113	Community Foundation of WNC	13,572.00	
113511-436016	Community Foundation of WNC	13,572.00	

REQUESTED BY DEPARTMENT HEAD Shana D Clark / Carmie Hoover

RECOMMENDED BY FINANCE OFFICER Hurstball

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 41

FY 20

DEPARTMENT: HEALTH

EXPLANATION: Need to carry forward unexpended grant funds to current FY 20.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115125-555106	Contracted Services	327	
115125-558901	Travel	385	
113511-426001	Tobacco Grant	712	

REQUESTED BY DEPARTMENT HEAD Shana D. Clark/Cynthia Horner

RECOMMENDED BY FINANCE OFFICER Barrett Ball

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 42

FY20

DEPARTMENT: HEALTH

EXPLANATION: Need to carry forward unexpended Contributions money to current FY 20.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113840-417900	Fund Balance Appropriated	3079	
115128-555126	Mountainwise Services - Local	3079	

REQUESTED BY DEPARTMENT HEAD Sharon D. Clark / Carmie Flores

RECOMMENDED BY FINANCE OFFICER Oliver Hall

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 43

FY20

Date: 8/1/2019

DEPARTMENT: HEALTH
 Receiving new funds for Community Health Grant/School Based Health Center

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113511-436030	CHG School Based Health Center	\$ 150,000.00	
115169-555100	CHG Professional Fees	\$ 6,000.00	
115169-555106	CHG Contracted Services	\$ 119,800.00	
115169-556001	CHG Office supplies	\$ 9,600.00	
115169-556002	CHG Medical supplies	\$ 4,195.00	
115169-556005	CHG Computer Supplies	\$ 4,060.00	
115169-556804	CHG Marketing/Promotion	\$ 1,000.00	
115169-557101	CHG Postage	\$ 500.00	
115169-557800	CHG Educational Material	\$ 2,000.00	
115169-558901	CHG Travel	\$ 905.00	
115169-559202	CHG Telephone	\$ 1,300.00	
115169-559700	CHG Non-capital	\$ 640.00	

REQUESTED BY DEPARTMENT HEAD Carrie A. Lane

RECOMMENDED BY FINANCE OFFICER Hornstall

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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AMENDMENT # 44

DEPARTMENT: HEALTH

EXPLANATION: Need to roll donations into FY20

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113840-417900	Fund Balance Appropriated	\$ 950.00	
114380-575055	Animal Control Donations	\$ 950.00	

REQUESTED BY DEPARTMENT HEAD Came D. How

RECOMMENDED BY FINANCE OFFICER Kimball

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 8/13/19 meeting

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MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 45

Date: 8/5/2019

DEPARTMENT: HEALTH

EXPLANATION: We were granted permission to carry forward a portion of FY19(\$11350) funds into FY20 (\$24340) for total of \$35690 on the "490 Emergency Overdose: Local Mitigation to the Opioid Crisis" AA. We had budgeted \$150,000 due to funds expected but not yet guaranteed, so we are reducing the budget until those funds are received.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
113511-426011	Emergency Overdose/Opioid Crisis Grant		\$ 114,310.00
115168-555125	Emergency Overdose/Opioid Crisis Grant		\$ 114,310.00

REQUESTED BY DEPARTMENT HEAD *Cami Glover*

RECOMMENDED BY FINANCE OFFICER *Arsenall*

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS *8/13/19 meeting*

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MACON COUNTY BUDGET AMENDMENT

AMENDMENT #

440

DEPARTMENT

Housing Administration

EXPLANATION

Move budgeted funds into the various line items

ACCOUNT		DESCRIPTION	INCREASE	DECREASE
514009	550001	SALARY	77,053	
514009	550005	LONGEVITY	773	
514009	550201	MEDICARE/FICA	5,954	
514009	550203	HOSPITALIZATION	23,435	
514009	550205	WORKMAN'S COMPENSATION	-	
514009	550206	LIFE INSURANCE	152	
514009	550207	RETIREMENT-GENERAL	7,027	
514009	550701	COUNTY 401K	1,556	
514009	555106	CONTRACTED SERVICES	-	
514009	556001	OFFICE SUPPLIES	-	
514009	556009	UNIFORMS	2,264	
514009	557101	POSTAGE/DEPARTMENTAL	249	
514009	558901	TRAVEL	590	
514009	559202	TELEPHONE EXPENSE	1,550	
513981	980011	TRANSFER FROM GENERAL FUND	120,603	

REQUESTED BY DEPARTMENT HEAD John Fay
 RECOMMENDED BY FINANCE OFFICER Merindtball
 APPROVED BY COUNTY MANAGER _____
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Group Number REL*19*07

Abatement

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Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
11	07/16/19	127332	19A127332.03	G01 F04	25.21- 3.75-	25.21- 3.75-	0.00 0.00		0.00 0.00				
***		BLAIR, LORRAINE			28.96-	28.96-	0.00	0.00	0.00	0.00	R	CLERICA	
9	07/16/19	112741	19A6573789739	G01 F01	255.95- 37.23-	255.95- 37.23-	0.00 0.00		0.00 0.00				
***		COCKE, APRIL ROSE			293.18-	293.18-	0.00	0.00	0.00	0.00	R	CLERICA	
20	07/16/19	137596	19A6584245079	G01 F01 L01	23.98- 3.49- 95.00-	23.98- 3.49- 95.00-	0.00 0.00 0.00		0.00 0.00 0.00				
***		HANNAH, FRANK GERALD			122.47-	27.47-	0.00	95.00-	0.00	0.00	R	CLERICA	
29	07/22/19	104014	19A7540416859	G01 F10 H01	2318.01- 185.59- 968.16-	2318.01- 185.59- 968.16-	0.00 0.00 0.00		0.00 0.00 0.00				
***		HIGHLANDS WOMANS CLUB INC			3471.76-	3471.76-	0.00	0.00	0.00	0.00	R	CLERICA	
23	07/17/19	125963	19A7510397717	G01 F03	137.10- 25.03-	137.10- 25.03-	0.00 0.00		0.00 0.00				
***		HILL, JAMES R TR			162.13-	162.13-	0.00	0.00	0.00	0.00	R	CLERICA	
8	07/16/19	97832	19A7409257582	F10	147.07-	147.07-	0.00		0.00				
***		HUCKABY, RICHARD D			147.07-	147.07-	0.00	0.00	0.00	0.00	R	CLERICA	
21	07/16/19	79996	19A79996.01	G01 F01	46.84- 6.81-	46.84- 6.81-	0.00 0.00		0.00 0.00				
***		LATHROP, MARK			53.65-	53.65-	0.00	0.00	0.00	0.00	R	CLERICA	
25	07/18/19	6813	19A6813.08	G01 F05	9.49- 1.83-	9.49- 1.83-	0.00 0.00		0.00 0.00				
***		LEATHERWOOD, ADA FLORENCE			11.32-	11.32-	0.00	0.00	0.00	0.00	R	CLERICA	
22	07/16/19	13704	19A6595355389	L01	95.00-		0.00	95.00-	0.00				
***		LEOPARD, HARRISON W			95.00-	0.00	0.00	95.00-	0.00	0.00	R	CLERICA	
15	07/16/19	10827	18A0000301835	G01	13.26-	13.26-	0.00		0.00				
***		MOSES AND OWEN			13.26-	13.26-	0.00	0.00	0.00	0.00	R	CLERICA	
16	07/16/19	10827	17A0000301835	G01	13.26-	13.26-	0.00		0.00				

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Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
***		MOSES AND OWEN			13.26-	13.26-	0.00	0.00	0.00	0.00	R	CLERICA	
17	07/16/19	10827	16A0000301835	G01	13.26-	13.26-	0.00		0.00				
***		MOSES AND OWEN			13.26-	13.26-	0.00	0.00	0.00	0.00	R	CLERICA	
18	07/16/19	10827	15A0000301835	G01	13.26-	13.26-	0.00		0.00				
***		MOSES AND OWEN			13.26-	13.26-	0.00	0.00	0.00	0.00	R	CLERICA	
7	07/16/19	126550	19A6574168019	G01 F05	225.94- 43.65-	225.94- 43.65-	0.00 0.00		0.00 0.00				
***		MOSES, WILLA MAE			269.59-	269.59-	0.00	0.00	0.00	0.00	R	CLERICA	
13	07/16/19	84807	19A6584107376	G01 F01	443.12- 64.45-	443.12- 64.45-	0.00 0.00		0.00 0.00				
***		MOSS, WAYNE			507.57-	507.57-	0.00	0.00	0.00	0.00	R	CLERICA	
6	07/16/19	66619	19A6572857280	G01 F02	461.44- 98.77-	461.44- 98.77-	0.00 0.00		0.00 0.00				
***		MOTTOLO, RICHARD M			560.21-	560.21-	0.00	0.00	0.00	0.00	R	CLERICA	
24	07/18/19	142314	19A6553605503	G01 F05	140.50- 27.15-	140.50- 27.15-	0.00 0.00		0.00 0.00				
***		NELSON, JAMES ANDREW LIFE EST			167.65-	167.65-	0.00	0.00	0.00	0.00	R	CLERICA	
12	07/16/19	133680	19A6593273621	G01 F02	1.87- 0.27-	1.87- 0.27-	0.00 0.00		0.00 0.00				
***		NORTON CREEK FARMS, INC.			2.14-	2.14-	0.00	0.00	0.00	0.00	R	CLERICA	
33	07/24/19	138963	17A138963.03	G01 F04 L01	5.18- 0.45- 103.49-	5.18- 0.45- 0.00	0.00 0.00 0.00	103.49-	0.00 0.00 0.00				
***		OLIVER, MARY			109.12-	5.63-	0.00	103.49-	0.00	0.00	R	CLERICA	
26	07/19/19	6521	19A6583733563	G01 F02 L01	20.61- 4.41- 95.00-	20.61- 4.41- 0.00	0.00 0.00 0.00	95.00-	0.00 0.00 0.00				
***		PATTERSON, MORRIS & PEGGY			120.02-	25.02-	0.00	95.00-	0.00	0.00	R	CLERICA	
27	07/19/19	99510	19A7517545482	G01 F11	222.74- 74.97-	222.74- 74.97-	0.00 0.00		0.00 0.00				

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***		POWELL, PAULA E			297.71-	297.71-	0.00	0.00	0.00	0.00	R	CLERICA	
36	07/25/19	130363	19A130363.12	G01	3.16-	3.16-	0.00		0.00				
				F01	0.46-	0.46-	0.00		0.00				
***		PRIMO WATER CORP			3.62-	3.62-	0.00	0.00	0.00	0.00	R	CLERICA	
28	07/19/19	117225	19A117225.01	G01	206.09-	206.09-	0.00		0.00				
				F01	29.98-	29.98-	0.00		0.00				
***		RBP MANAGEMENT LLC			236.07-	236.07-	0.00	0.00	0.00	0.00	R	CLERICA	
1	07/10/19	74985	19A74985.01	G01	0.00	0.00	0.00		0.00				
				F01	0.00	0.00	0.00		0.00				
				L01	0.00	0.00	0.00	0.00	0.00				
***		ROGERS, STEVE			0.00	0.00	0.00	0.00	0.00	0.00		CLERICA	
2	07/10/19	74985	19A74985.01	G01	3.75-	3.75-	0.00		0.00				
				F01	0.55-	0.55-	0.00		0.00				
				L01	95.00-	0.00	95.00-	0.00	0.00				
***		ROGERS, STEVE			99.30-	4.30-	0.00	95.00-	0.00	0.00	R	CLERICA	
3	07/10/19	74985	18A74985.01	G01	3.49-	3.49-	0.00		0.00				
				F01	0.55-	0.55-	0.00		0.00				
				L01	95.00-	0.00	95.00-	0.00	0.00				
***		ROGERS, STEVE			99.04-	4.04-	0.00	95.00-	0.00	0.00	R	CLERICA	
4	07/10/19	74985	17A74985.01	G01	3.21-	3.21-	0.00		0.00				
				F01	0.50-	0.50-	0.00		0.00				
				L01	95.00-	0.00	95.00-	0.00	0.00				
***		ROGERS, STEVE			98.71-	3.71-	0.00	95.00-	0.00	0.00	R	CLERICA	
5	07/10/19	74985	16A74985.01	G01	3.80-	3.80-	0.00		0.00				
				F01	0.49-	0.49-	0.00		0.00				
				L01	95.00-	0.00	95.00-	0.00	0.00				
***		ROGERS, STEVE			99.29-	4.29-	0.00	95.00-	0.00	0.00	R	CLERICA	
14	07/16/19	20518	19A7439281803	G01	9.75-	9.75-	0.00		0.00				
				F10	0.78-	0.78-	0.00		0.00				
***		SCHNEIDER, PAUL D			10.53-	10.53-	0.00	0.00	0.00	0.00	R	CLERICA	
32	07/23/19	20232	19A7506094322	G01	38.97-	38.97-	0.00		0.00				
				F01	5.67-	5.67-	0.00		0.00				

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***		SHOWER, WILLIAM A JR			139.64-	44.64-	0.00	95.00-	0.00	0.00	R	CLERICA	
35	07/25/19	44418	19A44418.10	G01	34.23-	34.23-	0.00		0.00				
				F07	9.64-	9.64-	0.00		0.00				
***		SMALLWOOD, EDWARD LEO			43.87-	43.87-	0.00	0.00	0.00	0.00	R	CLERICA	
37	07/29/19	143464	19A143464.03	L01	95.00-		0.00	95.00-	0.00				
***		SMITH, C BEECHER			95.00-	0.00	0.00	95.00-	0.00	0.00	R	CLERICA	
10	07/16/19	58992	19A6578267809	G01	112.33-	112.33-	0.00		0.00				
				F08	34.24-	34.24-	0.00		0.00				
***		SOUTHERLAND, JOHN THOMAS			146.57-	146.57-	0.00	0.00	0.00	0.00	R	CLERICA	
34	07/25/19	124664	19A6592319634	G01	263.90-	263.90-	0.00		0.00				
				F02	56.48-	56.48-	0.00		0.00				
***		TE, HENRY			320.38-	320.38-	0.00	0.00	0.00	0.00	R	CLERICA	
19	07/16/19	101966	19A6567820467	G01	284.96-	284.96-	0.00		0.00				
				F07	80.30-	80.30-	0.00		0.00				
***		WELCH, CHRISTOPHER ERVIN			365.26-	365.26-	0.00	0.00	0.00	0.00	R	CLERICA	
30	07/23/19	142398	19A142398.01	G01	142.39-	142.39-	0.00		0.00				
				F01	20.71-	20.71-	0.00		0.00				
***		WINCHESTER CREEK AVIATION LLC			163.10-	163.10-	0.00	0.00	0.00	0.00	R	CLERICA	
31	07/23/19	135618	19A7506449248	G01	366.83-	366.83-	0.00		0.00				
				F01	53.35-	53.35-	0.00		0.00				
***		WOLFE, SCOTT J.			420.18-	420.18-	0.00	0.00	0.00	0.00	R	CLERICA	

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Abatement

Effective Date 07/10/19

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Descriptn	Rev
Tax Code Totals														
				F01*16-	FR FIRE	0.49-	0.49-	0.00	0.00	0.00	0.00			0.00
				F01*17-	FR FIRE	0.50-	0.50-	0.00	0.00	0.00	0.00			0.00
				F01*18-	FR FIRE	0.55-	0.55-	0.00	0.00	0.00	0.00			0.00
				F01*19-	FR FIRE	222.70-	222.70-	0.00	0.00	0.00	0.00			0.00
				F02*19-	CL CH FR	159.93-	159.93-	0.00	0.00	0.00	0.00			0.00
				F03*19-	OTTO FR	25.03-	25.03-	0.00	0.00	0.00	0.00			0.00
				F04*17-	CULL FR	0.45-	0.45-	0.00	0.00	0.00	0.00			0.00
				F04*19-	CULL FR	3.75-	3.75-	0.00	0.00	0.00	0.00			0.00
				F05*19-	WM FIRE	72.63-	72.63-	0.00	0.00	0.00	0.00			0.00
				F07*19-	BT FIRE	89.94-	89.94-	0.00	0.00	0.00	0.00			0.00
				F08*19-	COWEE FR	34.24-	34.24-	0.00	0.00	0.00	0.00			0.00
				F10*19-	HLDS FR	333.44-	333.44-	0.00	0.00	0.00	0.00			0.00
				F11*19-	MTVAL FR	74.97-	74.97-	0.00	0.00	0.00	0.00			0.00
				G01*15-	GEN TAX	13.26-	13.26-	0.00	0.00	0.00	0.00			0.00
				G01*16-	GEN TAX	17.06-	17.06-	0.00	0.00	0.00	0.00			0.00
				G01*17-	GEN TAX	21.65-	21.65-	0.00	0.00	0.00	0.00			0.00
				G01*18-	GEN TAX	16.75-	16.75-	0.00	0.00	0.00	0.00			0.00
				G01*19-	GEN TAX	5799.16-	5799.16-	0.00	0.00	0.00	0.00			0.00
				H01*19-	HLD CITY	968.16-	968.16-	0.00	0.00	0.00	0.00			0.00
				L01*16-	RES FEE	95.00-	0.00	0.00	95.00-	0.00	0.00			0.00
				L01*17-	RES FEE	198.49-	0.00	0.00	198.49-	0.00	0.00			0.00
				L01*18-	RES FEE	95.00-	0.00	0.00	95.00-	0.00	0.00			0.00
				L01*19-	RES FEE	570.00-	0.00	0.00	570.00-	0.00	0.00			0.00
Total for Group REL*19*07					8813.15-	7654.66-	0.00	958.49-	0.00	0.00				

***** Totals By Tax Cycle *****	
Cycle	Current Delinquent
A	8353.95- 459.20-

MACON COUNTY MONTHLY
AD VALOREM TAX COLLECTIONS REPORT

Jul-19

Month to Date	Beginning Balance	Levy Added	Less Releases	Less Write-Offs	Equals Adj Levy	Gross Payments	Less Refunds	Misc Dr/Cr	Net Payments	Outstanding Balance	
General Tax	0	28344281.23		0	-1117.06	28343164.17	-3570654.9	5294.67	5703.57	-3559656.66	24783507.51
Fire Districts	0	3876739.96		0	-164.63	3876575.33	-469383.84	0	434.96	-468948.88	3407626.45
Landfill User Fee	0	2554360		0	-6.3	2554353.7	-293692.84	0	285	-293407.84	2260945.86
Totals	0	34775381.19		0	-1287.99	34774093.2	-4333731.58	5294.67	6423.53	-4322013.38	30452079.82

Year to Date	Beginning Balance	Levy Added	Less Releases	Less Write-Offs	Equals Adj Levy	Gross Payments	Less Refunds	Misc Dr/Cr	Net Payments	Outstanding Balance	Collection Percentage	
General Tax	0	28344281.23		0	-1117.06	28343164.17	-3570654.9	5294.67	5703.57	-3559656.66	24783507.51	12.56
Fire Districts	0	3876739.96		0	-164.63	3876575.33	-469383.84	0	434.96	-468948.88	3407626.45	12.1
Landfill User Fee	0	2554360		0	-6.3	2554353.7	-293692.84	0	285	-293407.84	2260945.86	11.49
Totals	0	34775381.19		0	-1287.99	34774093.2	-4333731.58	5294.67	6423.53	-4322013.38	30452079.82	12.43

The collection rate is 12.56% collected on 2019 General Taxes, late listing penalties, discoveries and deferred taxes as of 7/31/2019 as compared to 10.35% on 2018 taxes as of 7/31/2018.

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: August 13, 2019

DEPARTMENT/AGENCY: N/A

SUBJECT MATTER: Appointments

COMMENTS/RECOMMENDATION:

- A. Transportation Advisory Board – 6 seats
- B. Board of Health- 2 seats

Attachments X Yes No

Agenda Item 13A-B

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: MCT TAB

Name Herb Sherlin

Address 162 Chateau Dam Rd City Hayesville NC Zip 28904

Telephone: Home 828-361-4001 Work 828-363-0

Occupation Administrator - FRANKLIN HOUSE

Business Address 186 ONE CENTER COURT FRANKLIN NC 28734

Email Address frho.adm@affinitylivinggroup.com

Briefly explain any anticipated conflict of interest you may have if appointed:

N/A

Educational Background

BSBA

Business and Civic Experiences/Skills:

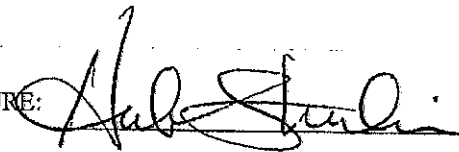
Management of people, time, & money

Areas of Expertise and Interest/Skills:

Care of Elderly

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE:



DATE:

3-20-19

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Franklin, North Carolina 28734

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Name of Authority, Board or Committee applying for:

Name Selma V. Sparks

Address 197 Meadowbrook Dr City Franklin NC Zip 28734

Telephone: Home 828 349 3260 Work n/a

Occupation retired

Business Address n/a

Email Address nubia43@aol.com

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background
AA degree

Business and Civic Experiences/Skills:
Journalist - English Teacher & Speech

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Selma V. Sparks

DATE: 3/20/2019

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: TAB - Transit Advisory Board

Name: ANGELO RAMOS JR

Address: 285-Bidwell St. City: Franklin NC Zip: 28734

Telephone: Home: 828-524-7303 Work: 828-369-9748

Occupation: Property Manager

Business Address: 60-ULCO BLUFFS DR. FRANKLIN, NC 28734

Email Address: ULCOBLUFF@landuramail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Completed 1-yr of college

Business and Civic Experiences/Skills:

CDL & HAZMAT Cert. Fire
NOTARY PUBLIC / Advocate NAMI: Nat. Assoc. of Mental Illness

Areas of Expertise and Interest/Skills:

Construction & Property management

List any Authorities, Boards, Commissions or Committees presently serving on:

None

SIGNATURE:

DATE:

3/20/19

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Franklin, North Carolina 28734
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Name of Authority, Board or Committee applying for: Macon County Transit

Name Reid Smithdeal

Address 191 Wildwood Dr City Sylva NC Zip 28779

Telephone: Home 828-773-5038 Work

Occupation Meridian Behavioral Health - Macon County Director

Business Address 674 Highland Road

Email Address reid.smithdeal@meridianbhs.org

Briefly explain any anticipated conflict of interest you may have if appointed:

I have no known conflicts of interests

Educational Background

BSW - Appalachian State MSW - UNC - Chapel Hill

Business and Civic Experiences/Skills:

Therapist

Areas of Expertise and Interest/Skills:

Behavioral Health

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: _____

DATE: _____

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees.

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:	Macon County Transit Advisory Board		
Name	Lisa Jambon		
Address	828 Mulberry St	City	Clyde NC Zip 28721
Telephone: Home	828-593-0481	Work	828-524-4425 ext 205
Occupation	Special Care Unit (memory care) care Coordinator Grandview Manor care Center (7years)		
Business Address	150 Crisp Street Franklin, nc 28734		
Email Address	lisa.j@grandview.com		

Briefly explain any anticipated conflict of interest you may have if appointed:

I do not anticipate any conflicts of interest

Educational Background

CNA, MED TECH, CERTIFIED SUBSTITUTE TEACHER (LOUISIANA)

Business and Civic Experiences/Skills:

CARE COORDINATOR IN ASSISTED LIVING AND MEMORY CARE UNIT

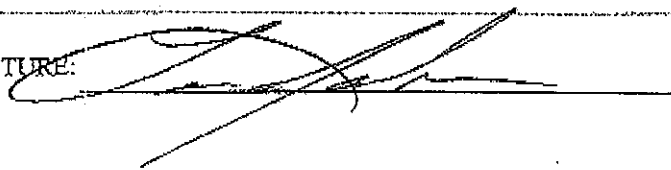
Areas of Expertise and Interest/Skills:

I have no experience with the transit system but am eager to learn and help the community

List any Authorities, Boards, Commissions or Committees presently serving on:

NONE

SIGNATURE:



DATE: 03/21/2019

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: MCI TAB

Name Tim Fish

Address 124 Crystal Dr City Highlands NC Zip 28741

Telephone: Home 828-371-4223 Work 828-526-9431

Occupation Police Officer

Business Address P.O. Box 1718 Highlands NC 28741

Email Address fish5703@frontier.com

Briefly explain any anticipated conflict of interest you may have if appointed:
None

Educational Background
FHS / BLET

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:
Law Enforcement w/ many years in Highlands Community / Highlands Resident

List any Authorities, Boards, Commissions or Committees presently serving on:
N/A

SIGNATURE: Tim Fish DATE: 05-07-19

Derek Roland

From: Carmine Rocco <crocco@maconnc.org>
Sent: Wednesday, August 07, 2019 4:36 PM
To: droland@maconnc.org; 'Mike Decker'
Cc: 'Chester M. Jones'; Melissa Bell
Subject: RE: Board of Health member appointments

Importance: High

Hi Derek,

The following Board of Health members would like to be considered for reappointment for another 3-year term by the County Commissioners:

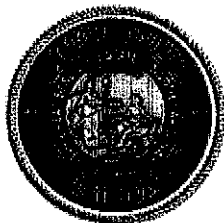
Dr. Melissa Bell, Pharmacist (2nd Term)
Teresa Murray, General Public (3rd Term)
Dr. Jeff Todd, DVM (2nd Term)
We have not been able to speak with Gena Futral yet.

Thanks for your help,
Carmine

Mr. Carmine F. Rocco, MS
Interim Health Director
Macon County Public Health
1830 Lakeside Drive
Franklin, NC 28734
Voice (828) 349-2423
Fax (828) 349-2501
[emailto:crocco@maconnc.org](mailto:crocco@maconnc.org)

<http://www.maconnc.org/health-department.html>

Macon Local Priorities Video: <https://video214.com/play/H2hWvnBZt7B4uDLhPUxiYA/s/dark>



Accredited with Honors by the NC Local Health Department Accreditation Board

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